

Village of Dorchester Finance Committee Meeting

Date: Wednesday, April 6, 2022 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:30pm.
2. Present were Trustee Schauer, Trustee Carter and Trustee Lageman. Also present were Clerk/Treasurer Susan Ballerstein and Deputy Clerk/Treasurer Christie Erikson.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter to approve the financial activity for February & March, 2022. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter to adjourn. Motion carried 3-0. Meeting was adjourned at 6:43pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, April 6, 2022 7:00pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman and Trustee Klimpke. Trustee Klemetson and Trustee Goldschmidt were absent. Also present were Clerk/Treasurer Susan Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Public Works Supervisor Clint Penney, Water/sewer Manager Rick Golz, Gary Strand – Cooper Engineering, Jordan & Amanda Gajewski and Elizabeth Wilson – TP Printing.
4. Public Input – None.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the February 28, 2022 Board Meeting. Motion carried 5-0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve February & March, 2022 Audit Report, and receive April, 2022 Audit Report from Deputy Clerk-Treasurer. Motion carried 5-0.
7. Water/Sewer manager Rick Golz reported the phosphorus levels not bad considering weather (affecting pond flow) and use Rare Earth as the chemical to treat. The main valve went out today at the Waterplant.
8. Public Works Supervisor Clint Penney reported that they have been filling holes in streets, working on the generator needed for the lift station and they put away snow equipment.
9. Clerk's Office monthly - elections went well, Brian Ehlers couldn't make it to the meeting, but we may not need Resolution 324, but we might need some financing for sewer.
10. Dorchester Days – music entertainment Friday – Sunday, tractor and truck pulls again, Car show on Saturday and a 5k Fun Run.
11. Zoning: Building Permits Update – NONE

12. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to approve the recommendations from the Planning Commission about selling parcels 116.0358.004, 116.0358.003 and 116.0357.004. Motion carried 5-0.
13. Motion was by Trustee Schauer, seconded by Trustee Lageman to approve liability insurance through Spectrum Insurance Group for an annual estimated cost of \$43,816. Motion carried 5-0.
14. Motion was by Trustee Klimpke, seconded by Trustee Carter to approve the 2020 Audit prepared by CLA. Motion carried 5-0.
15. Motion was made by Trustee Klimpke, seconded by Trustee Schauer to allow Public Works Supervisor Clint Penney to sell and negotiate price for the 2006 Dodge Caravan. Motion carried 5-0.
16. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve advertisement for sealed bids for 4th Street project – from Business County Road A up to 4th Avenue. Motion carried 5-0.
17. Motion was made by Trustee Schauer, seconded by Trustee Carter to approve Resolution #325: Resolution for the issuance, sale and delivery of a \$1,000,000 General Obligation Promissory Note for interim financing for Community Development Block Grant (CDBG) funding portion of Street and Utility Improvements Project with Forward Bank. Schwoch, Schauer, Carter, Lageman and Klimpke voting yes. Klemetson and Goldschmidt were absent. Motion carried 5-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve recommendations from the Public Works, Village Building & Utilities Committee regarding the Memorial Hall Lease. Motion carried 5-0.
19. Discussion and possible action on 2021 WWTF Interim Phosphorus Limit Assistance
 - a. Consideration of Bids – MZ Construction for \$264,000 (only bidder)
 - b. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to award of Project 2021 WWTF Interim Phosphorus Limit Assistance to MZ Construction. Motion carried 5-0.
20. **Closed Session (per Section 19.85 (1) (C) Wisc. Stats.** for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or the conduction of the other specified public business, as long as competitive or bargaining reasons require a closed session, specifically to discuss business incentives and land sales.
21. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to invite non-committee members, Susan Ballerstein, Christie Erikson, Jordan and Amanda Gajewski, whose presence are necessary for the business at hand during the Closed Session. Motion carried 5-0.
22. Motion was made by Trustee Lageman, seconded by Trustee Carter to go into Closed Session. Motion carried 5-0.
23. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Lageman and Trustee Klimpke. Trustee Klemetson and Trustee Goldschmidt were absent. Also present were Clerk/Treasurer Susan Ballerstein, Deputy Clerk/Treasurer Christie Erikson, Jordan and Amanda Gajewski.

CLOSED SESSION
24. Reconvene to Open Session to take action or announce action taken in Closed Session, if any and if appropriate – No Announcement was made.

25. Date for Open Book: September 8, 2022 from 4:00-6:00 p.m. and the Board of Review: September 15, 2022 from 5:30 to 7:30 p.m.
26. Date of next Board Meeting: May 4, 2022
27. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to adjourn. Motion carried 5-0. Meeting was adjourned at 9:06pm.

Christie Erikson, Deputy Clerk-Treasurer